



IAC EVENT SAFETY REQUIREMENTS

Client Requirements and Responsibilities

Rental clients may require additional standards for their audiences and performers within the spaces they are renting and will be responsible for enforcement of any client requirements.

- Wearing a face covering or mask is recommended in all public spaces.
- Rental Clients are responsible for communicating any client safety directives to their patrons, performers, vendors, and audiences before arrival to the venue.
- Performers are not required to wear a face covering while on stage, however, it is suggested that they put on a face covering immediately once off stage and in all backstage areas.
- Rental Clients will be responsible for monitoring their performers and being educated about wellness-check processes to the extent allowed by law.
- Rental Clients are required to provide hand sanitizer for all their performers, volunteers and crew involved with the event.

ASSUMPTION OF THE RISK AND WAIVER OF LIABILITY RELATING TO COVID-19

For all events, including events designated as private without audience, all clients must have signed the *Assumption of the Risk and Waiver of Liability Relating to Coronavirus/COVID-19* and those forms must be provided to IAC Staff before entering the facility. See Appendix A at the conclusion of the document for waiver language.

COVID-19 SYMPTOMS, POSITIVE TEST RESULTS OR EXPOSURE TO A CONFIRMED POSITIVE OR SYMPTOMATIC PERSON:

During the rental period, Client personnel must notify the IAC staff and stay home if they or a company member or volunteer have or develop symptoms of acute respiratory illness consistent with COVID-19 – such as fever, cough, chills, muscle pain, headache, diarrhea, sore throat, or shortness of breath – that is not explained by another medical or allergic condition. Under no circumstances should they enter IAC’s facility.

Symptomatic Personnel. If a client staff member, volunteer, performer, or other representative exhibits symptoms of acute respiratory illness upon arrival to IAC, or becomes sick during the day, the client must separate them from other workers and patrons and send them home and report the action to IAC BOH supervisor on site immediately.

Documentation. The Client should document the circumstances of the participant illness to help with contact tracing, as applicable and provide that report to IAC Staff immediately following notification.

Contact with Symptomatic Client representatives. Because one can carry COVID-19 with no symptoms at all, anyone who has been in close contact with a person known to have had the virus, or whose family or friends show signs of exposure, should behave as if they are infected, isolate themselves, and contact their physician.

Returning to Facility. Participants with symptoms of acute respiratory illness associated with COVID-19 may return to the facility after (a) home isolation for 10 days since their first symptoms or positive test result.

Orchestra/Band Requirements

- Rental Clients must bring their own mallets for percussion instruments.
- A disposable container must be used to empty spit valves during rehearsal and performance. Spit valves cannot be emptied on the floor. Containers must be disposed of off-site after use.
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Ticketing

- Print-at-home tickets are available for advance sales.
- Will call tickets not distributed in advance and walk-up tickets will be printed on arrival for distribution to the patron.

IAC Safety and Cleaning Protocols

- IAC will have hand sanitizer stations available for patrons at the entrance and in the lobbies.
- IAC will have complimentary face coverings available for patrons on request.
- IAC staff will clean event and public spaces and equipment using electrostatic sprayers and other CDC recommended tools following each event
- Daily sanitization regimens will be executed in all common areas and for all touchable surfaces of the facility, including restrooms, handrails, door hardware and other high touch areas
- Once an event's rental time has concluded, equipment should be left out. IAC staff will sanitize all spaces and equipment utilized during the event (mics, podium, tables, chairs, projector, consoles, etc.) in preparation for the next use of the space.

Usher Requirements

- Rental Clients, including resident organizations, must provide the names, cell phone, and email addresses of required ushers one week in advance and ushers must arrive one hour prior to show time to be trained.

Appendix A - Sample Waiver Language

Assumption of the Risk and Waiver of Liability Relating to Coronavirus/COVID-19

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people.

The City of Irving, Texas, (the “City) has adopted new protocols and put in place preventative measures to reduce the spread of COVID-19; however, the City cannot guarantee that you or your guests will not be exposed to or infected with COVID-19.



By signing this Waiver, I, on behalf of my organization, acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my organization’s members and guests may be exposed to, and possibly infected by, COVID-19 by attending any programs at City-owned facilities, and that such exposure or infection may result in personal injury, illness, disability, or death. I and my organization understand that the risk of being exposed to or possibly infected by COVID-19 at any programs at City-owned facilities may result from the acts, omissions, or negligence of myself and others, including but not limited to, City employees, program participants and their guests.

I voluntarily agree, on behalf of my organization, to assume all of the foregoing risks and accept sole responsibility for any illness, injury, or death that members or guests of my organization may experience or incur in connection with our use of City facilities. On behalf of my organization, I hereby agree to indemnify, defend, waive, release, hold harmless, and discharge from any and all liability the City, its elected or appointed officials, officers, agents, representatives, employees, and volunteers, from and against all claims and damages of every kind, including those from any third party regardless of the legal theory asserted or whether damages are ascertainable at the time of any such claim, arising out of or relating to my/our use of City-owned facilities. I understand and agree that this Waiver includes but is not limited to claims and damages arising in whole or in part on the acts, omissions, or negligence of the City and its elected or appointed officials, officers, agents, representatives, employees, and volunteers, whether a COVID-19 exposure or infection occurs before, during, or after any use of City-owned facilities.

I further acknowledge that this Waiver is in addition to, and not in lieu of, any other Waivers executed in connection with our use of City-owned facilities

Signature of Authorized Representative Date

Print Name Name of Organization