

2019 IAC SUMMER KIDSARTS INTERNSHIPS



JOB SUMMARY

Interns provide support for the daily operations of the Irving Arts Center's KidsArts Summer Camp. This involves working closely with Arts Center staff, professional art educators, volunteers and other interns to assure children and teens have a fun, safe and enriching experience while attending the camp program.

RESPONSIBILITIES INCLUDE

- Assisting teachers in the classroom with lessons & art projects
- Organizing, designing and installing the annual *KidsArts/Kids' Works* art exhibition featuring campers' creations
- Organizing class supplies and performing various clerical duties
- Organizing and leading supplemental recreational and arts & crafts activities
- Preparing and serving snacks and managing daily lunch period

QUALIFICATIONS

- Applicants must be currently enrolled in an accredited college or university or have completed major course work in an arts discipline or other directly related field within the past year.
- Students majoring in a visual or performing arts discipline, arts management, museum studies and/or education are encouraged to apply.
- Some experience working with school-age children and/or in a museum setting or in the visual or performing arts field is preferred.

DATES AND COMPENSATION

- June 3 through August 9, 2019 (*no camp July 1 – 5*)
- 35 - 40 hours/week, Mon. through Fri. with some evenings and weekends
- \$11.04/hour

APPLICATION **DEADLINE TO APPLY – APRIL 10**

Please go to the City of Irving's website (Human Resources – Employment Opportunities) and apply online:

<https://www.cityofirving.org/2673/Employment-Opportunities>

Select/Search "Intern - KidsArts"

For more information, please contact minman@cityofirving.org.

IRVING ARTS CENTER



The Irving Arts Center, a department of the City of Irving, is a beautiful visual and performing arts complex with two theaters, four galleries, and an outdoor sculpture garden nestled on eight acres in the heart of the Dallas-Fort Worth Metroplex.

The Arts Center is an affiliate of the Smithsonian Institution and presents over 20 exhibitions a year. It is also the home to a dozen resident arts organizations that present symphony, theater, musical theater, choral, cultural and pop performances.

Year-round youth and family programming at the Arts Center focuses on children of all ages and features story times, live performances, Saturday School classes, Family Fundays, the annual Holiday Open House and our KidsArts summer camp program that offers nine-weeks of day camps with classes in the visual and performing arts taught by professional instructors for ages 4 – 17.

