



IRVING ARTS CENTER

Rental & Pricing Guide
2026–2028

Why Choose IAC?

Irving Arts Center offers one of the most versatile event destinations in North Texas, combining professional performance venues, flexible meeting spaces, and experienced event support in one centrally located campus.

- **Two Professional Theaters** – Featuring Carpenter Hall and Dupree Theater, Irving Arts Center can accommodate everything from large-scale concerts, dance recitals, and graduations to intimate performances, lectures, and community productions.
- **Meeting, Gallery & Reception Spaces** – In addition to theater venues, the campus includes meeting rooms, rehearsal spaces, elegant lobbies, gallery areas, and outdoor event spaces ideal for corporate meetings, receptions, weddings, banquets, and private celebrations.
- **Experienced Production Staff** – Our team understands live events. From lighting and audio support to front-of-house operations and event logistics, Irving Arts Center provides professional staff to help ensure a smooth and successful experience.
- **Central DFW Location** – Conveniently located in Irving near DFW Airport and major highways, the Arts Center offers easy access for guests traveling from Dallas, Fort Worth, and surrounding communities.
- **Nonprofit-Friendly Pricing** – Qualified 501(c)(3) organizations receive discounted room and equipment rates (50%), helping support arts, education, and community programming while maintaining access to high-quality venues and services.





Performance Spaces

Irving Arts Center offers professional venues designed to accommodate performances of every scale, from intimate showcases to full-scale productions. With flexible staging options, audience-friendly seating, and experienced technical support, our spaces provide an exceptional experience for performers, presenters, and guests alike. Choose the venue that best fits your audience, production needs, and event vision.

Venue	Capacity	Performance	Rehearsal / Prep
Carpenter Hall	711	\$450/hr	\$225/hr
Dupree Theater	243	\$180/hr	\$120/hr
Rehearsal Hall / Suite 200	Varies	\$150/hr	\$80/hr

* Rates exclude staffing and equipment unless packaged.

* 4-hour minimum unless otherwise noted





Meetings & Events

Space	Base Rate
ABC Combined / Annex	\$100/hr
Dupree Lobby / Focus Gallery	\$100/hr
Main Gallery / Sculpture Garden / Carpenter Lobby	\$200/hr
Rehearsal Hall / Suite 200	\$150/hr

Small Meeting Discount (49 or fewer attendees)

Meetings with 49 or fewer attendees receive an **additional 20% room rental discount** for Rehearsal Hall, Suite 200, ABC Combined, and Annex. May be combined with qualified non-profit discount when applicable. No food/beverage service allowed. Tables and chairs included. No insurance purchase required.

Event Packages

Legend: SD = Single Day · 2D = Two Day · 2D2P = Two Day / Two Performance · NP = Non-Profit

Arangetram / Rangapravesam Packages (Solo Recital)

Venue	SD	SD (NP)	2D	2D (NP)
Carpenter Hall	\$8,200	\$5,900	\$10,900	\$7,900
Dupree Theater	\$5,900	\$4,700	\$7,900	\$6,400

Celebrate this once-in-a-lifetime milestone performance in a professional theatrical setting designed to honor tradition while delivering an exceptional guest experience. Irving Arts Center offers elegant venues, experienced technical support, and flexible package options to help make each Arangetram memorable for the performer, family, and audience.

Our Arangetram packages are designed specifically for classical Indian dance debut performances and include the essential venue, production, and staffing needs most families require. From stage lighting and sound reinforcement to rehearsal time and front-of-house support, our experienced team helps ensure your event runs smoothly from arrival to final bow.

Choose between the grand setting of **Carpenter Hall** for larger audiences or the more intimate **Dupree Theater** for smaller celebrations. Single-day and two-day package options are available to accommodate rehearsal and performance schedules.

Packages include dedicated venue time, technical staffing, standard production support, and guest services. Additional reception spaces, upgraded equipment, and specialty production elements may be added to customize your event.



Recital Packages

Perfect for dance schools, music studios, youth performances, and community showcases, our recital packages provide a professional stage experience in a turnkey format. Packages include venue rental, technical staffing, standard lighting and sound support, and front-of-house guest services to help make recital day smooth and memorable. Choose Carpenter Hall for larger audiences or Dupree Theater for a more intimate presentation.

Venue	SD	SD (NP)	2D	2D (NP)
Carpenter Hall	\$7,200	\$5,200	\$9,700	\$7,000
Dupree Theater	\$4,900	\$4,000	\$6,900	\$5,500



Presentation / Graduation Packages

Designed for ceremonies, commencements, lectures, awards programs, and speaker events, these packages offer a polished and efficient solution for organizations seeking a professional venue. Packages include theater rental, staging essentials, audio/visual support, and guest services, making Irving Arts Center an ideal choice for schools, businesses, and community organizations.

Venue	SD	SD (NP)
Carpenter Hall	\$3,800	\$2,600
Dupree Theater	\$2,800	\$2,100



Concert Packages

Irving Arts Center concert packages are designed for live music events ranging from intimate acoustic performances to full-scale amplified productions. With professional staging, lighting, sound reinforcement, and experienced technical staff, our venues provide a turnkey concert experience for artists, promoters, schools, and community organizations.

Small Band Packages (*fewer than 24 inputs*) are ideal for solo artists, acoustic groups, worship teams, and smaller ensembles requiring streamlined production support.

Venue	SD	SD (NP)	2D	2D (NP)	2D2P	2D2P (NP)
Carpenter Hall	\$8,500	\$5,900	\$11,300	\$7,900	\$12,800	\$8,900
Dupree Theater	\$6,200	\$4,600	\$8,500	\$6,400	\$9,100	\$7,000

Large Band Packages (*more than 24 inputs*) are designed for full bands, touring acts, larger productions, and events requiring expanded audio inputs, monitor mixes, and enhanced technical support.

Venue	SD	SD (NP)	2D	2D (NP)	2D2P	2D2P (NP)
Carpenter Hall	\$10,200	\$7,100	\$13,800	\$9,800	\$15,000	\$10,600
Dupree Theater	\$7,900	\$5,900	\$10,800	\$8,300	\$11,300	\$8,600

Choose the grand stage of **Carpenter Hall** for larger audiences or the more intimate **Dupree Theater** for smaller performances and showcases. Single-day, two-day, and multi-performance options are available.

Dramatic Performance Packages

Bring your production to life in a fully equipped theatrical setting designed for plays, musicals, ballet, opera, and staged performances of all types. Irving Arts Center dramatic performance packages provide the space, staffing, and technical support needed to move efficiently from rehearsal to curtain call.

Packages are structured to support a standard two-day production schedule, including load-in, technical rehearsal, performance, and load-out, with options to add rehearsal days and additional performances as needed. Whether presenting a school musical, dance production, community theater show, or professional touring engagement, our experienced staff helps ensure a smooth production experience from first cue to final bow.

Venue	2D	2D (NP)
Carpenter Hall	\$12,600	\$9,100
Dupree Theater	\$9,400	\$7,500

Choose **Carpenter Hall** for larger productions and audiences, or **Dupree Theater** for more intimate performances and flexible staging needs. Standard packages include venue time, lighting and sound support, front-of-house services, and access to select staging equipment, with additional technical enhancements available.



Additional Rehearsal Days

Venue	First Add'l Day	First Add'l Day (NP)	Each Day After	Each Day After (NP)
Carpenter Hall	\$2,900	\$2,100	\$2,700	\$2,000
Dupree Theater	\$2,200	\$1,800	\$2,000	\$1,700

Additional Performances

Venue	Commercial	Non-Profit
Carpenter Hall	\$3,700	\$2,700
Dupree Theater	\$2,400	\$2,000



Weddings & Receptions

Create a memorable celebration or special event at Irving Arts Center. For receptions, banquets, and private gatherings, **Suite 200 accommodates up to 180 guests**, while the **Rehearsal Hall seats up to 110 guests** in a flexible event setting.

Package	Space Included	Duration	Alcohol Policy	Price	Deposit
Wedding Ceremony	Annex / Suite 200 / Sculpture Garden	4 hrs	No refreshments	\$800	\$250
Package A	Suite 200	Up to 8 hrs	No alcohol service	\$1,500	\$500
Package A+	Suite 200 + Annex + Meeting Room	Up to 8 hrs	No alcohol service	\$1,900	\$500
Package B	Suite 200	Up to 8 hrs	Client-provided beer/wine permitted	\$1,900	\$500
Package B+	Suite 200 + Annex + Meeting Room	Up to 8 hrs	Client-provided beer/wine permitted	\$2,200	\$500

Production Support & Event Services

Irving Arts Center offers professional staffing and support services for performances, meetings, receptions, and special events. Required staffing levels vary based on venue, attendance, schedule, technical needs, and event complexity. Our team works with each client during planning to determine appropriate services for a safe and successful event.

Technical & Labor Rates

Service	Standard Rate	Overtime / Premium Rate
Theater Technician (8:00 AM – Midnight)	\$43.50/hr	\$65.25/hr
Theater Technician (Before 8:00 AM / After Midnight)	\$65.25/hr	—
Theater Technician (Over 8 hours in one day)	\$65.25/hr	—
Theater Technician (Over 5 consecutive hours without meal break)	\$87.00/hr	—
Front of House Staff	\$20.00/hr	\$30.00/hr
Maintenance Labor	\$28.00/hr	\$42.00/hr
Ushers	\$21.00/hr and up	\$31.50/hr and up
Unarmed Security	\$36.00/hr	\$54.00/hr

Additional Services

Service	Rate
Fly Operator (5 hours)	\$217.50 per rehearsal/performance
Irving Police Officers (if required)	Current City rate
Additional Cleaning Fees	Assessed as needed
Piano Tuning	\$200 per tuning

Scheduling Notes

A one-hour meal break is required five hours from shift start. Labor performed beyond five consecutive hours without a meal break may be billed at the premium meal-break rate. Holiday labor rates are 2x rates listed above (Thanksgiving Day, Friday after Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve, New Year's Day, MLK Day, Memorial Day, Juneteenth, Independence Day, Labor Day). "Observed" days *may* differ from actual holidays per City of Irving and Departmental discretion.

Planning Note

Certain events may require minimum staffing levels, security, police presence, additional custodial support, or specialty operators based on event size, alcohol service, crowd profile, or production requirements. Final staffing requirements are determined during event planning.

Equipment Rental Rates

Professional production equipment is available to support performances, meetings, receptions, and special events. Qualified 501(c)(3) nonprofit organizations receive a **50% discount** on equipment rental rates. **Discounts do not apply to marley, orchestra shell, or pianos.** Availability may vary based on venue use and inventory commitments. (2-7 days = week rate, unless otherwise noted.)

Equipment	Base Rate
Base Sound & Lighting Systems Fee	\$500 first day / \$750 week
Monitor Console + up to 8 Wedges	\$300 first day / \$450 week
In-Ear Monitor Rack (8 packs)	\$300 first day / \$450 week
Portable Sound System w/24-Channel Wireless	\$250 per event
Wireless Handheld / Lavalier Microphone	\$60 each performance
Wired Microphone	\$6 each performance
Monitor Wedge	\$30 each performance
Lighting Tree Pair (3 Fixtures Each)	\$60 first day / \$90 week
Fog / Haze / Low Fog Unit	\$60 first day / \$90 week
Follow Spot (Client Operator)	\$50 each performance
Piano (Excluding Concert Grand Pianos)	\$150 first day / \$50 each additional day
Marley Floor – Carpenter Hall	\$468 per event (including labor)
Marley Floor – Dupree / Rehearsal Hall	\$448 per event (including labor)
Orchestra Shell (Set / Strike One Time)	\$174 (including labor)
Box Truss (12" x 12", 10 ft each)	\$30 first day / \$50 week
4' x 8' Staging Platform	\$20 each performance
Pipe & Drape (10' wide x 8' high)	\$40 per section per event
Flat Screen Monitor (75")	\$80 per event
Video Projector – 9,800 Lumens	\$250 first day / \$500 week
Video Projector – 18,000 Lumens	\$800 first day / \$1,600 week

Inquire for our full list of Production Equipment and Labor options. Equipment rental charges do not include required labor, setup, strike, delivery, or specialty operators unless otherwise noted.

Nonprofit Policy

Irving Arts Center is committed to supporting arts, education, and community-based organizations by providing access to professional performance venues, meeting spaces, and event resources at reduced rates for qualified nonprofit organizations.

Eligible **501(c)(3) nonprofit organizations in good standing** may receive discounted pricing to help make performances, educational programs, meetings, fundraisers, and community events more accessible and affordable.

Non-Profit Rate Benefits

Eligible Discount	Policy
Room Rental Rates	50% discount from published base rates
Equipment Rental Rates	50% discount from published base rates
Event Packages	Nonprofit package pricing available where listed
Community Access	Reduced-cost use supports mission-based programming

Standard Charges Still Apply

The following services are billed at regular published rates unless otherwise noted:

- Technical labor and production staffing
- Front of House staffing
- Security or police staffing (if required)
- Cleaning or damage fees
- Specialty equipment operators
- Ticketing and service fees where applicable

Qualification Requirements

To receive nonprofit pricing, organizations may be asked to provide:

- Current IRS 501(c)(3) determination letter
- Organization name matching contract documents
- Proof of active status at time of booking
- Event purpose consistent with nonprofit mission

Additional Notes

Nonprofit discounts apply only to qualified organizations contracting directly with Irving Arts Center and may not be transferred to third-party users, promoters, or commercial rentals.

Discounted dates are subject to venue availability, staffing availability, and operational requirements. Non-Profit (NP) package pricing is **already discounted**, and no additional discounts will apply.

Our Commitment

Irving Arts Center values the role nonprofit organizations play in enriching the cultural life of our community. We are proud to provide accessible rental opportunities that help local arts, education, and civic organizations serve residents and audiences throughout the region.

Ticketing & Service Fees

Professional ticketing and box office services are available for eligible events. Fees below apply to commercial and nonprofit rentals unless otherwise noted.

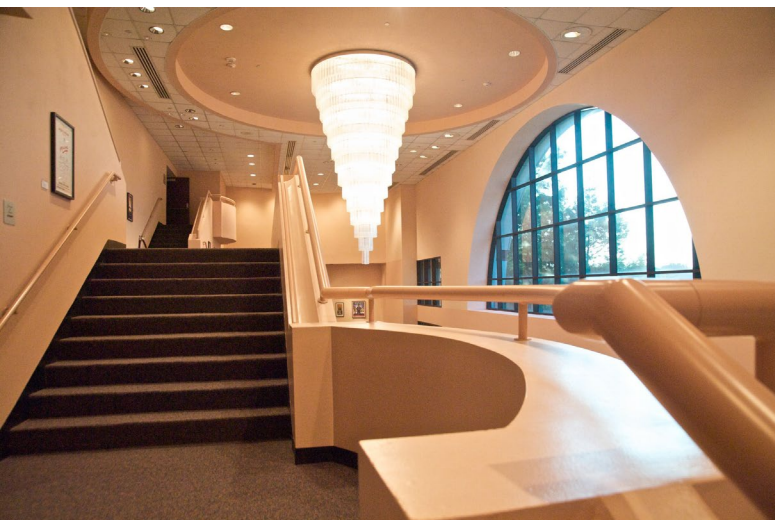
Service	Rate
Piano Tuning (piano rental is extra)	\$200 per tuning
Client Sales Commission	20% of gross sales
Complimentary Tickets (above allowance)	\$2.50 each
Proof Ticket	No Charge
Season Tickets / Reserve Pull / Pre-Pull	\$2.50 each
Reprints or Exchanges	\$2.50 each

Producer Complimentary Ticket Allowance (Per Performance)

Venue	Included Comps
Carpenter Hall	20
Dupree Theater	8

Ticketing Policies

- All sales are final
- Service fees are non-refundable
- Phone sales accepted by Visa, MasterCard, or Discover
- Approximate 3% bank processing fee applies to credit card sales
- Fees deducted from proceeds before settlement
- Event settlements typically issued within 14 days after final payment receipt



Insurance & Penalties

TULIP insurance rates apply to all clients based on event type, venue capacity, & attendance. \$160 to \$220 per performance/event. **Insurance rates & coverage subject to change and are based upon availability.** Penalty fees for going past contracted out times are **double regular rates** for both facility rental and labor. (No discounts will be applied to overage penalties.)



Ready to Book Your Event?

Whether you are planning a performance, recital, graduation, wedding, meeting, fundraiser, or special event, the Irving Arts Center team is ready to help bring your vision to life. Our staff can assist with venue selection, pricing, scheduling, production needs, and event planning support.

Contact Us

Irving Arts Center

3333 North MacArthur Boulevard
Irving, Texas 75062

Main Phone: 972-252-2787

Website: www.irvingartscenter.com

Rental & Event Inquiries

For availability, pricing, site visits, and rental questions, please contact the Irving Arts Center administrative team through our main office or website inquiry form.

Visit Us

Conveniently located in the heart of Irving with easy access to Dallas, Fort Worth, DFW Airport, and surrounding communities.

Let's Create Something Memorable

From community celebrations to professional productions, Irving Arts Center offers the spaces, support, and experience to make your event a success.